



## Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

**SCHEDULED**

**MEETING ATTACHMENTS (ID # 5322)**

Meeting: 01/13/22 08:25 AM  
Department: County Clerk  
Category: Meeting Items  
Prepared By: Paula Brumfield  
Initiator: Paula Brumfield  
Sponsors:  
DOC ID: 5322

# Meeting Attachments

### ATTACHMENTS:

- 011322 CERTIFIED COURT ORDER NO. 01-13-2022-01 (PDF)
- 011322 ARPA 2021-009 (Highway Dept) (PDF)
- 011322 Reappointmnet OTO Board - Chuck Branch (PDF)
- 011322 ARPA 2021-007 (P.A) (PDF)
- 011322 ARPA 2021-007 Proposal Review (PA) (PDF)
- 011322 ARPA Funding Proposal Determination (2021-007) (PA) (PDF)
- 011322 ARPA 2021-008 (Building Maint) (PDF)
- 011322 ARPA Funding Proposal Determination (2021-008) (Building Maint) (PDF)

The Treasurer is hereby ordered to pay the following entities:

RECEIVED

2022 #310 Sales Tax                      Road & Bridge Sales Tax  
 R#: 5107  
 January 10, 2022

IAN 10 2021

KAY BROWN  
 COUNTY CLERK

*10:46*  
*FB*

January 2022 Term

Sales Tax #310 Received			440,738.07		CKS
Common Road I		30.98%	136,540.65	231-49290	
Common Road II		30.39%	133,940.30	232-49290	
Common Road I			17,708.33	231-49290	
Common Road II			17,250.00	232-49290	
Budget Apportionment					
Common I Total			154,248.98	221-800-59501	
Common II Total			151,190.30	221-800-59502	
Amount To Remain in Pool			135,298.79		

Presiding Commissioner Ralph Phillips


*Hosea Bilyeu* 1-13-22  
 Western Commissioner Hosea Bilyeu

*Lynn Morris* 1/13/22  
 Eastern Commissioner Lynn Morris



IN TESTIMONY WHEREOF I, have hereunto set my hand and affixed the seal of said Commission, at my office in Christian County this, the 13th day of January, 2022.

*Kay Brown*  
 Kay Brown, Clerk of the County Commission

	<b>CHRISTIAN COUNTY AMERICAN RESCUE PLAN ACT (ARPA) FUND USE PROPOSAL</b>	Proposal # (Internal Use): <div style="border: 1px solid black; padding: 5px; display: inline-block;">2021-009</div>
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Administrative Address: 1106 W. Jackson St., Ozark, MO 65721      Email: arpa@christiancountymo.gov

Proposal must be completed in full to be considered. Completed documents may be sent electronically or by mail using the information above.

**General Information**

Project Name <b>Christian County Bridge Projects</b>		Office / Dept / Organization <b>Highway Department</b>	
Primary Contact Person <b>Miranda Beadles, P.E.</b>		Title <b>Highway Administrator</b>	
Address <b>1106 W Jackson Street</b>			
City <b>Ozark</b>		State <b>MO</b>	Zip <b>65721</b>
Telephone No. <b>417-582-4394</b>	Alternate Telephone No.	Email: <b>mbeadles@christiancountymo.gov</b>	
Partner / Sponsoring Office (if required)		Contact Person	
Provide Project Mission Statement / Purpose: <b>Use ARPA funding to provide for design, permitting and construction of three structurally deficient County bridges.</b>			

**Requirements:**

All proposals must adhere to guidelines governing the use of ARPA funds. (Interim Final Rule, U.S. Department of Treasury FAQ's) Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

- Expenditure Category: Public Health**

  - 1.1  COVID-19 Vaccination
  - 1.2  COVID-19 Testing
  - 1.3  COVID-19 Contact Tracing
  - 1.4  Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)
  - 1.6  Medical Expenses (including Alternative Care Facilities)
  - 1.7  Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
  - 1.8  Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
  - 1.12  Other Public Health Services

**Expenditure Category: Negative Economic Impacts**

  - 2.1  Household Assistance: Food Programs
  - 2.2  Household Assistance: Rent, Mortgage, and Utility Aid
  - 2.7  Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)
  - 2.9  Small Business Economic Assistance (General)
  - 2.10  Aid to nonprofit organizations
  - 2.11  Aid to Tourism, Travel, or Hospitality
  - 2.12  Aid to Other Impacted Industries
  - 2.13  Other Economic Support
  - 2.14  Rehiring Public Sector Staff

FINAL RULE

**Expenditure Category: Services to Disproportionately Impacted Communities**

  - 3.16  Social Determinants of Health: Community Violence Interventions

**Expenditure Category: Infrastructure**

  - 5.1  Clean Water: Centralized wastewater treatment
  - 5.2  Clean Water: Centralized wastewater collection and conveyance
  - 5.3  Clean Water: Decentralized wastewater
  - 5.4  Clean Water: Combined sewer overflows
  - 5.5  Clean Water: Other sewer infrastructure
  - 5.6  Clean Water: Stormwater
  - 5.7  Clean Water: Energy conservation
  - 5.8  Clean Water: Water conservation
  - 5.9  Clean Water: Nonpoint source
  - 5.10  Drinking water: Treatment
  - 5.11  Drinking water: Transmission & distribution
  - 5.12  Drinking water: Transmission & distribution: lead remediation
  - 5.13  Drinking water: Source
  - 5.14  Drinking water: Storage
  - 5.15  Drinking water: Other water infrastructure
  - 5.16  Broadband: "Last Mile" projects
  - 5.17  Broadband: Other projects

**Administrative and Other**

  - 7.2  Evaluation and data analysis
  - 7.3  Transfers to Other Units of Government

**Financial Overview—Must match Budget Overview Sheet**

Funding requested: \$ 8,100,000.00 Total Project Cost: \$ 8,100,000.00

Can your project be fully committed (under contract) by December 2024?  Yes  No

Can your project be completed by December 2026?  Yes  No

**Proposal Details** (Please provide responses to all questions. Additional documents may be attached as needed)

**1. Program/Project Name**

Christian County Bridge Project

**2. Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services/ improvements / benefits will be provided)?**

The replacement of the County's load restricted and structurally deficient bridges has been a goal of the Highway Department for many years and has only been even more prominent during the pandemic. The need for services (emergency, health, public, etc.) to access these bridges and river crossings has increased with development. With more residents staying home and using online commercial services, the bridges continue to experience increased loads due to delivery truck crossings.

**3. Project Outcomes**

Describe how the success of your project/program will be evaluated and what is the desired community impact.

Replacement of structurally deficient and poorly rated bridges will allow for transportation needs to be met in different geographic regions of the County. The current bridges are nearing the end of their useful life and currently do not allow access for emergency, school, agricultural and public services. The replacement of these structures with those that meet current/future standards will ensure a successful project.

**4. Project Eligibility**

Please cite specific applicable references from the Interim Final Rule, US Treasury Guidance FAQs, or the Act itself which clearly suggests your project is an eligible use of ARPA funds.

SLFRF funding may be used to pay for "government services" in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency. Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements. In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

Recipients may elect a "standard allowance" of \$10 million to spend on government services through the period of performance. Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund "government services." The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF's smallest recipients. All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less.

**5. Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?**

Miranda Beadles, P.E., Highway Administrator for Christian County, will oversee all projects and ensure that all conditions are met.

**6. Agency/Organization Auditing and Fiscal Controls**

- a. Briefly describe your agency/organization's fiscal oversight / internal controls to minimize opportunities for fraud, waste and mismanagement.
- b. How does your agency/organization plan to segregate ARPA funds from other agency funds for purposes of identification, tracking, reporting and audit?

The projects will be managed by the County's Highway Department. We will follow our standard procedures for project management and comply with all requirements of the County's Auditor and County Commission. These projects will also be classified as Federal, and we will be required to meet all Federal Standards and oversight.

If local funds are used in conjunction with ARPA, we will designate specific design and construction line items for local vs ARPA.

**7. Contingency Plan**

If your request is not fully funded, what adjustments are you prepared to make?

No adjustments could be made. The County would continue to earmark local revenue until a time when the bridges could be designed/constructed.

**8. If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?**

The on-going items would only be maintenance related. The Highway Department currently maintains the existing bridges and would only transfer these same items to the new bridge. Additional expenditures are not anticipated.

**9. Describe the project/program timeline and milestones.**

Q1 2022: Advertise RFP for design & permitting, consultant selection, NTP.  
Q4 2022: Engineer's Estimate for Construction  
Q1 2023: Bidding, Award  
Q1 2024: Project Completion

**6. Project Budget**

a. Briefly explain the project expenses related to this proposal. This should match with the Budget Overview (page 2). *An example budget can be found at the end of this document*

ITEM	ARPA FUNDS REQUEST	MATCH		TOTAL
		CASH	IN-KIND	
Design - Green Bridge	\$300,000.00			\$300,000.00
Design - Hawkins Bridge	\$250,000.00			\$250,000.00
Design - Red Bridge	\$250,000.00			\$250,000.00
Construction - Green Bridge	\$3,200,000.00			\$3,200,000.00
Construction - Hawkins Bridge	\$2,050,000.00			\$2,050,000.00
Construction - Red Bridge	\$2,050,000.00			\$2,050,000.00
<b>TOTAL</b>	<b>\$8,100,000.00</b>			

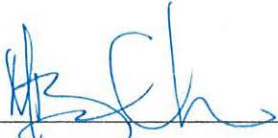
**Please Note:** Prior to disbursement of any funds, requestor must be prepared to demonstrate that all applicable bidding and procurement requirements have been met by providing copies of bids or other documentation which shows compliance.

**THE AUTHORIZED REPRESENTATIVE UNDERSTANDS:**

1. This proposal and other materials submitted to Christian County may be subject to disclosure under Missouri's Freedom of Information Act, and the County's review of such materials will be subject to Missouri's Open Meetings Act. The authorized representative may mark documents "confidential" if the documents contain proprietary information; however, the County will make the ultimate determination as to its disclosure and public deliberation obligations under Missouri law.
2. Submitting false or misleading information may result in this proposal being found ineligible for financial assistance under the funding program, and the authorized representative may be subject to civil and/or criminal prosecution.
3. Approved projects will be required to submit appropriate documentation to substantiate reimbursement requests, compliance with applicable bidding and procurement requirements and will be subject to audit accountability standards.
4. This form and criteria may be subject to change, as determined by the U.S. Treasury Department.

Yes  No - I certify that the requested funding is needed to ensure this project will happen in Christian County.

*By signing below, the applicant agrees to provide all supporting information for grant payments and the applicant acknowledges that funds received are from federal stimulus grants (CFDA number 21.027) and are to be reported under the Single Audit Act and comply with all applicable guidance and regulations therein, including the requirement for a single audit if your entity receives over \$750,000 in federal funds during the fiscal year. All reporting requirements under the Single Audit Act must be adhered. All guidelines for ARPA must be followed*

  
\_\_\_\_\_  
Signature of Authorized Representative

1-12-2022  
\_\_\_\_\_  
Date

MIRANDA BEADLES  
\_\_\_\_\_  
Printed Name

HIGHWAY ADMINISTRATOR  
\_\_\_\_\_  
Title

CHRISTIAN COUNTY  
\_\_\_\_\_  
Organization Name

*If this proposal is partnership with or being sponsored by a County office please complete the section below*

_____ Signature of Authorized Representative	_____ Date
_____ Printed Name	_____ Title
_____ Office / Department	





# Christian County Commission

100 W. Church Street Room 100  
Ozark, Missouri 65721  
(417)582-4300

Ralph Phillips  
Presiding Commissioner

Lynn Morris  
Eastern Commissioner

Hosea Bilyeu  
Western Commissioner

January 13, 2022

Chuck Branch



Dear Mr. Branch,

The Christian County Commission wishes to confirm your appointment to the Ozarks Transportation Board of Trustees as our Christian County Representative. This is a 3-year term and will expire December 31, 2024.

Thank you for your willingness to serve on this board. We feel the responsibilities of this board are of importance to the citizens of Christian County.

Sincerely,

Hosea Bilyeu  
Western Commissioner

ABSENT

Ralph Phillips  
Presiding Commissioner

Lynn Morris  
Eastern Commissioner



## CHRISTIAN COUNTY AMERICAN RESCUE PLAN ACT (ARPA) FUND USE REQUEST FOR PROPOSALS

### **Background:**

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Funds, which together make up the Coronavirus State and Local Fiscal Recovery Funds ("CSLFRF") program. This program is intended to provide support to state, territorial, local, and tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses.

Christian County (the "County") received \$8,604,270 (half) of the \$17,208,540 in ARPA funds in May 2021. We expect the other half in May 2022. Funds must be obligated by December 31, 2024. The Christian County Commission formed an ad hoc sub-committee titled ARPA Funding Committee (the "Committee") to review proposals for the use of the funds. As part of the planning process, the Christian County Commission has called for projects & funding requests utilizing the American Rescue Plan Act ("ARPA") funds. These funds are restricted to public health & economic impacts of the COVID-19 public health emergency & necessary investments in water, sewer, or broadband infrastructure.

This call for projects is currently open to the following entities within Christian County:

All County offices and departments

And if sponsored by or in partnership with;

- Other special purpose units of local government not already receiving ARPA funding
- Private not-for-profit organizations providing eligible services

### **Process:**

Proposals may be submitted now through October 24, 2023. As projects are approved, the available funds will be reduced. All proposals received will be reviewed by the ARPA Funding Committee. Once reviewed, recommendations for all proposals will be submitted to the County Commission for approval.

There is no specific timeframe for the committee and County Commission's review and decision regarding any individual proposal. The committee and the County Commission will communicate results to agencies/organizations as circumstances dictate.

This request for proposals and the process described herein are intended to help the County effectively and efficiently determine the best uses of CSLFRF Funds; however the County (acting through the Committee, the County Commission or otherwise) may, in its discretion, seek and accept formal or informal proposals and make determinations as to the use of CSLFRF funds outside the process described in this request for proposals, with or without notice to the agencies/organizations that respond to this request for proposals.



# CHRISTIAN COUNTY AMERICAN RESCUE PLAN ACT (ARPA) FUND USE PROPOSAL

Proposal # (Internal Use):

Administrative Address: **1106 W. Jackson St., Ozark, MO 65721**

Email: **arpa@christiancountymo.gov**

Proposal must be completed in full to be considered. Completed documents may be sent electronically or by mail using the information above.

## General Information

Project Name		Office / Dept / Organization	
Primary Contact Person		Title	
Address			
City		State	Zip
Telephone No.	Alternate Telephone No.	Email:	
Partner / Sponsoring Office (if required)		Contact Person	
Provide Project Mission Statement / Purpose:			

## Requirements:

All proposals must adhere to guidelines governing the use of ARPA funds. (Interim Final Rule, U.S. Department of Treasury FAQ's) Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

### **Expenditure Category: Public Health**

- 1.1  COVID-19 Vaccination
- 1.2  COVID-19 Testing
- 1.3  COVID-19 Contact Tracing
- 1.4  Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)
- 1.6  Medical Expenses (including Alternative Care Facilities)
- 1.7  Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
- 1.8  Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
- 1.12  Other Public Health Services

### **Expenditure Category: Negative Economic Impacts**

- 2.1  Household Assistance: Food Programs
- 2.2  Household Assistance: Rent, Mortgage, and Utility Aid
- 2.7  Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)
- 2.9  Small Business Economic Assistance (General)
- 2.10  Aid to nonprofit organizations
- 2.11  Aid to Tourism, Travel, or Hospitality
- 2.12  Aid to Other Impacted Industries
- 2.13  Other Economic Support
- 2.14  Rehiring Public Sector Staff

### **Expenditure Category: Services to Disproportionately Impacted Communities**

- 3.16  Social Determinants of Health: Community Violence Interventions

### **Expenditure Category: Infrastructure**

- 5.1  Clean Water: Centralized wastewater treatment
- 5.2  Clean Water: Centralized wastewater collection and conveyance
- 5.3  Clean Water: Decentralized wastewater
- 5.4  Clean Water: Combined sewer overflows
- 5.5  Clean Water: Other sewer infrastructure
- 5.6  Clean Water: Stormwater
- 5.7  Clean Water: Energy conservation
- 5.8  Clean Water: Water conservation
- 5.9  Clean Water: Nonpoint source
- 5.10  Drinking water: Treatment
- 5.11  Drinking water: Transmission & distribution
- 5.12  Drinking water: Transmission & distribution: lead remediation
- 5.13  Drinking water: Source
- 5.14  Drinking water: Storage
- 5.15  Drinking water: Other water infrastructure
- 5.16  Broadband: "Last Mile" projects
- 5.17  Broadband: Other projects

### **Administrative and Other**

- 7.2  Evaluation and data analysis
- 7.3  Transfers to Other Units of Government

**Financial Overview—Must match Budget Overview Sheet**

Funding requested: \$ \_\_\_\_\_ Total Project Cost: \$ \_\_\_\_\_

Can your project be fully committed (under contract) by December 2024?  Yes  No

Can your project be completed by December 2026?  Yes  No

**Proposal Details** (Please provide responses to all questions. Additional documents may be attached as needed)

**1. Program/Project Name**

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**2. Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services/ improvements / benefits will be provided)?**

**3. Project Outcomes**

Describe how the success of your project/program will be evaluated and what is the desired community impact.

**4. Project Eligibility**

Please cite specific applicable references from the Interim Final Rule, US Treasury Guidance FAQs, or the Act itself which clearly suggests your project is an eligible use of ARPA funds.

**5. Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?**

**6. Agency/Organization Auditing and Fiscal Controls**

- a. Briefly describe your agency/organization's fiscal oversight / internal controls to minimize opportunities for fraud, waste and mismanagement.
- b. How does your agency/organization plan to segregate ARPA funds from other agency funds for purposes of identification, tracking, reporting and audit?

**7. Contingency Plan**

If your request is not fully funded, what adjustments are you prepared to make?

**8. If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?**

**9. Describe the project/program timeline and milestones.**

**6. Project Budget**

a. Briefly explain the project expenses related to this proposal. This should match with the Budget Overview (page 2). *An example budget can be found at the end of this document*

ITEM	ARPA FUNDS REQUEST	MATCH		TOTAL
		CASH	IN-KIND	
<b>TOTAL</b>				

**Please Note:** Prior to disbursement of any funds, requestor must be prepared to demonstrate that all applicable bidding and procurement requirements have been met by providing copies of bids or other documentation which shows compliance.

**THE AUTHORIZED REPRESENTATIVE UNDERSTANDS:**

1. This proposal and other materials submitted to Christian County may be subject to disclosure under Missouri's Freedom of Information Act, and the County's review of such materials will be subject to Missouri's Open Meetings Act. The authorized representative may mark documents "confidential" if the documents contain proprietary information; however, the County will make the ultimate determination as to its disclosure and public deliberation obligations under Missouri law.
2. Submitting false or misleading information may result in this proposal being found ineligible for financial assistance under the funding program, and the authorized representative may be subject to civil and/or criminal prosecution.
3. Approved projects will be required to submit appropriate documentation to substantiate reimbursement requests, compliance with applicable bidding and procurement requirements and will be subject to audit accountability standards.
4. This form and criteria may be subject to change, as determined by the U.S. Treasury Department.

Yes  No - I certify that the requested funding is needed to ensure this project will happen in Christian County.

*By signing below, the applicant agrees to provide all supporting information for grant payments and the applicant acknowledges that funds received are from federal stimulus grants (CFDA number 21.027) and are to be reported under the Single Audit Act and comply with all applicable guidance and regulations therein, including the requirement for a single audit if your entity receives over \$750,000 in federal funds during the fiscal year. All reporting requirements under the Single Audit Act must be adhered. All guidelines for ARPA must be followed*

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization Name

*If this proposal is partnership with or being sponsored by a County office please complete the section below*

_____ <i>Signature of Authorized Representative</i>	_____ <i>Date</i>
_____ <i>Printed Name</i>	_____ <i>Title</i>
_____ <i>Office / Department</i>	



# EXAMPLE - PROJECT BUDGET

Please provide a line item detailed budget for the project. Please specify whether your various match items will be cash or in-kind.

ITEM	ARPA FUNDS	MATCH		TOTAL
	REQUEST	CASH	IN-KIND	
Personnel	\$10,000	\$5,000		\$15,000
Building Materials	\$20,000	\$5,000	\$5,000	\$30,000
Rent	\$25,000			\$25,000
Advertising/Marketing	\$5,000		\$2,500	\$7,500
<b>TOTAL</b>	\$60,000	\$10,000	\$7,500	\$77,500



## Christian County ARPA Proposal Review Report

**DATE:** January 11, 2022

**INITIAL PRESENTATION DATE:** December 13, 2021

**REVIEW PERIOD:** December 13, 2021 through January 11, 2022

**FORMAL PRESENTATION DATE:** January 13, 2022

**PROPOSAL NUMBER:** 2021-007

**REQUESTOR:** Amy Fite, Christian County Prosecuting Attorney

**SPONSORING OFFICE/DEPT:** NA

**PURPOSE:** To address the overload/backlog of criminal cases.

**PROJECT SUMMARY:** This project is intended to address the need to timely review and prosecute criminal cases. The impact of COVID only added to be backlog in the criminal justice system. The purpose of this proposal is to add staff (four additional APAs, two additional legal assistants and one additional investigator) to the Christian County Prosecuting Attorney's Office to timelier and more effectively make charging decisions and prosecute offenders.

**EXPECTED OUTCOMES:** Once the existing backlog of referrals under review have been completed, then all property, DWI, and drug referrals will be reviewed within an average time of no more than 5 days of being referred to the CCPA Office. Victims would receive justice more quickly; it could be a deterrence for offenders committing future crimes thus will enhance community safety.

**ELIGIBILITY:** Page 12 of the Coronavirus State and Local Fiscal Recovery Fund, Interim Final Rule: Frequently Asked Questions published in January 2022, Section 2.19 states: *During the COVID-19 public health emergency, many courts were unable to operate safely during the pandemic and, as a result, now face significant backlogs. Court backlogs resulting from inability of courts to safely operate during the COVID-19 pandemic decreased the government's ability to administer services. Therefore, steps to reduce these backlogs, such as implementing COVID-19 safety measures to facilitate court operations, hiring additional court staff or attorneys to increase speed of case resolution, and other expenses to expedite case resolution are eligible uses.*

Specifically, in regard to our proposal form, this request is supported under categories 2.13 (Other Economic Support) and 2.14 (Rehiring of Public Sector Staff) of the approved ARPA usage requirement categories.

**STAFF COMMENTS RELATED TO QUALIFICATIONS, REPORTING OR**

**CONTINGENCY PLANNING:** The Auditor and Commission would have to stay abreast of this project via quarterly updates to ensuring that the timeline is kept, and outcomes are favorable.

The Prosecutor has a plan to account for all funding. Any equipment purchased with ARPA funds will have a sticker affixed identifying it was equipment purchased with ARPA funding. There will be a spreadsheet maintained of each piece of equipment or supplies purchased with ARPA funding this will be maintained until the equipment/supplies are no longer used. Once a piece of equipment/supplies are no longer being used the Auditor will be notified.

Any requisition requests for which ARPA funds reimbursement will be requested will denote ARPA funds approved use. The requisition process is the same as for all other county funds. In addition, our office will maintain a monthly spreadsheet tracking and submitting requests for reimbursement on a monthly basis through the Auditor's Office. These requests will include supporting documentation for the reimbursement requested. The Auditor will grant or deny request based on sufficiency of documentation. It would be anticipated that the ARPA funds will be audited during the yearly external audit.

**TIMELINE:** Project would begin in early 2022 and be completed within 3 years.

**BUDGET:** The total request and projected cost is \$1,499,977.43

**ATTACHMENTS:** Proposal Form

**RECOMMENDATIONS:** Recommendation from staff to proceed with funding request 2021-007 (potentially with a reduced rate) but only a certain amount of time (12 months) then based on the outcome reassess before continuing.

**CHRISTIAN COUNTY**  
**ARPA Funding Proposal Determination**

County of Christian, Missouri  
 100 W. Church St.  
 Ozark, MO 65721



REQUESTING PARTY:	SPONSORING OFFICE	PROPOSAL #:
Amy Fite	Prosecuting Attorney	2021-007
102 W. Walnut, 1st Floor, Ozark, MO 65721		
(417) 581-7915		

The Christian County Commission and its staff has performed a review of your proposal to consider the degree to which it may be an eligible use of ARPA funds based upon the guidance made available by the U.S. Treasury Dept. Additionally, the Commission has given consideration to various other factors, including but not limited to, the proposal's ability to present a clear plan to accomplish a sustainable project or outcome which will be of commensurate value to the citizens of Christian County for the investment proposed.

Request is:  Approved in the amount of: \$ 1,000,000.00 to be encumbered  
 NOT an eligible use of County ARPA Funds  
 Being held for future consideration

Notes:

This project is an eligible use of funds under IFR reporting category 1.12 Other Public Health Services as confirmed in US Treasury Guidance FAQs 2.19 and 4.8

The total encumbered amount is intended to be broken out into multiple annual disbursements over the duration of this project.

The Prosecutor will coordinate with the Auditor to agree to a schedule of these annual disbursements which will be released after review and evaluation of progress toward stated goals of the project.

This determination was made by the Christian County Commission at a scheduled and noticed public hearing held on this 13th day of January, 2022.

absent  
 Ralph Phillips  
 Presiding Commissioner

  
 Hosea Bilyeu  
 Western Commissioner

  
 Lynn Morris  
 Eastern Commissioner



**CHRISTIAN COUNTY  
AMERICAN RESCUE PLAN ACT (ARPA)  
FUND USE PROPOSAL**

Proposal # (Internal Use):

2021-008

Administrative Address: 1106 W. Jackson St., Ozark, MO 65721

Email: arpa@christiancountymo.gov

Proposal must be completed in full to be considered. Completed documents may be sent electronically or by mail using the information above.

**General Information**

Project Name <b>2022 Aire duct cleaning.</b>		Office / Dept / Organization <b>Building Maintenance Dept.</b>	
Primary Contact Person <b>Richard Teague</b>		Title <b>Maintenance Director</b>	
Address <b>1106 West Jackson street.</b>			
City <b>Ozark</b>		State <b>MO.</b>	Zip <b>65721</b>
Telephone No. <b>417-839-3186</b>	Alternate Telephone No.	Email: <b>maintenance@christiancountymo.gov</b>	
Partner / Sponsoring Office (if required)		Contact Person <b>Richard Teague</b>	
Provide Project Mission Statement / Purpose: <b>To mitigate the spread of allergen and viruses in order to keep staff and the public safe.</b>			

**Requirements:**

All proposals must adhere to guidelines governing the use of ARPA funds. (Interim Final Rule, U.S. Department of Treasury FAQ's) Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

**Expenditure Category: Public Health**

- 1.1  COVID-19 Vaccination
- 1.2  COVID-19 Testing
- 1.3  COVID-19 Contact Tracing
- 1.4  Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)
- 1.6  Medical Expenses (Including Alternative Care Facilities)
- 1.7  Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
- 1.8  Other COVID-19 Public Health Expenses (Including Communications, Enforcement, Isolation/Quarantine)
- 1.12  Other Public Health Services

**Expenditure Category: Negative Economic Impacts**

- 2.1  Household Assistance: Food Programs
- 2.2  Household Assistance: Rent, Mortgage, and Utility Aid
- 2.7  Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)
- 2.9  Small Business Economic Assistance (General)
- 2.10  Aid to nonprofit organizations
- 2.11  Aid to Tourism, Travel, or Hospitality
- 2.12  Aid to Other Impacted Industries
- 2.13  Other Economic Support
- 2.14  Rehiring Public Sector Staff

**Expenditure Category: Services to Disproportionately Impacted Communities**

- 3.16  Social Determinants of Health: Community Violence Interventions

**Expenditure Category: Infrastructure**

- 5.1  Clean Water: Centralized wastewater treatment
- 5.2  Clean Water: Centralized wastewater collection and conveyance
- 5.3  Clean Water: Decentralized wastewater
- 5.4  Clean Water: Combined sewer overflows
- 5.5  Clean Water: Other sewer infrastructure
- 5.6  Clean Water: Stormwater
- 5.7  Clean Water: Energy conservation
- 5.8  Clean Water: Water conservation
- 5.9  Clean Water: Nonpoint source
- 5.10  Drinking water: Treatment
- 5.11  Drinking water: Transmission & distribution
- 5.12  Drinking water: Transmission & distribution: lead remediation
- 5.13  Drinking water: Source
- 5.14  Drinking water: Storage
- 5.15  Drinking water: Other water infrastructure
- 5.16  Broadband: "Last Mile" projects
- 5.17  Broadband: Other projects

**Administrative and Other**

- 7.2  Evaluation and data analysis
- 7.3  Transfers to Other Units of Government

**Financial Overview—Must match Budget Overview Sheet**

Funding requested: \$ 125,643.00 Total Project Cost: \$ 125,643.00

Can your project be fully committed (under contract) by December 2024?  Yes  No

Can your project be completed by December 2026?  Yes  No

**Proposal Details** (Please provide responses to all questions. Additional documents may be attached as needed)

**1. Program/Project Name**

2022 air duct cleaning.

**2. Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services/ improvements / benefits will be provided)?**

Cleaning Air duct systems reduces and helps to prevent allergens and viruses from spreading throughout the building. This will help keep both staff and the public from covid-19 and other illness that my weaken the immune system.

This proposal covers cleaning of the duct work for the following County owned structures:

- Historic Courthouse
- Circuit Court Building
- Justice Center
- HR Building
- Resource Management Building
- Common I & Common II Road Barns

Providing cleaner air within our buildings is a means by which to help reduce the spread of COVID-19 and other airborne viruses.

**3. Project Outcomes**

Describe how the success of your project/program will be evaluated and what is the desired community impact.

When air ducts are clean the overall health of personnel is improved. This makes them less susceptible disease. Our expectation is that this project will contribute to higher productivity as a result of fewer sick days. We also anticipate a reduction in the prevalence of COVID infections among the County staff and elected officials.

**4. Project Eligibility**

Please cite specific applicable references from the Interim Final Rule, US Treasury Guidance FAQs, or the Act itself which clearly suggests your project is an eligible use of ARPA funds.

The FAQ document issued on 11/15/2021 list this type of activity as eligible in the answer to question 2.1:  
"...ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics."

**5. Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?**

Enviro-air services or other bid winner. Campus Maintenance Director, Richard Teague will manage this project to assure that the contractors selected perform the work correctly and within a reasonable time frame.

**6. Agency/Organization Auditing and Fiscal Controls**

- a. Briefly describe your agency/organization's fiscal oversight / internal controls to minimize opportunities for fraud, waste and mismanagement.
- b. How does your agency/organization plan to segregate ARPA funds from other agency funds for purposes of identification, tracking, reporting and audit?

All ARPA funded project are approved by the County Commission, and reviewed by the County Auditor.

**7. Contingency Plan**

If your request is not fully funded, what adjustments are you prepared to make?

would need to ask the County Commission for additional funding.

**8. If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?**

If funding is not available this project can not be funded.

Any future cleaning and maintenance beyond the scope of this project will need to be funded as part of the building maintenance budget.

**9. Describe the project/program timeline and milestones.**

Project to be completed by 6/30/2022



**6. Project Budget**

a. Briefly explain the project expenses related to this proposal. This should match with the Budget Overview (page 2). *An example budget can be found at the end of this document*

ITEM	ARPA FUNDS	MATCH		TOTAL
	REQUEST	CASH	IN-KIND	
Common 2 building	\$1,575.00			\$1,575.00
Common 1 building	\$1,575.00			\$1,575.00
Historic building	\$12,600.00			\$12,600.00
P&Z building	\$7,875.00			\$7,875.00
Justic building	\$58,275.00			\$58,275.00
County Jail building ↑	\$40,200.00			\$40,200.00
MU/HR building	\$3,542.00			\$3,543.00
Circuit Court building ?				
<b>TOTAL</b>	<b>\$125,643.00</b>			<b>\$125,643.00</b>

**Please Note:** Prior to disbursement of any funds, requestor must be prepared to demonstrate that all applicable bidding and procurement requirements have been met by providing copies of bids or other documentation which shows compliance.

**THE AUTHORIZED REPRESENTATIVE UNDERSTANDS:**

1. This proposal and other materials submitted to Christian County may be subject to disclosure under Missouri's Freedom of Information Act, and the County's review of such materials will be subject to Missouri's Open Meetings Act. The authorized representative may mark documents "confidential" if the documents contain proprietary information; however, the County will make the ultimate determination as to its disclosure and public deliberation obligations under Missouri law.
2. Submitting false or misleading information may result in this proposal being found ineligible for financial assistance under the funding program, and the authorized representative may be subject to civil and/or criminal prosecution.
3. Approved projects will be required to submit appropriate documentation to substantiate reimbursement requests, compliance with applicable bidding and procurement requirements and will be subject to audit accountability standards.
4. This form and criteria may be subject to change, as determined by the U.S. Treasury Department.

Yes  No - I certify that the requested funding is needed to ensure this project will happen in Christian County.

*By signing below, the applicant agrees to provide all supporting information for grant payments and the applicant acknowledges that funds received are from federal stimulus grants (CFDA number 21.027) and are to be reported under the Single Audit Act and comply with all applicable guidance and regulations therein, including the requirement for a single audit if your entity receives over \$750,000 in federal funds during the fiscal year. All reporting requirements under the Single Audit Act must be adhered. All guidelines for ARPA must be followed*

Richard D Teague

Signature of Authorized Representative

12/30/2021

Date

Richard Teague

Printed Name

Maintenance Director

Title

Christian County Gov.

Organization Name

*If this proposal is partnership with or being sponsored by a County office please complete the section below*

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Office / Department

**CHRISTIAN COUNTY**  
**ARPA Funding Proposal Determination**

County of Christian, Missouri  
 100 W. Church St.  
 Ozark, MO 65721



REQUESTING PARTY:	SPONSORING OFFICE	PROPOSAL #:
Richard Teague	Building Maint. Dept.	2021-008
1106 W. Jackson St., Ozark, MO 65721		
(417) 839-3186		

The Christian County Commission and its staff has performed a review of your proposal to consider the degree to which it may be an eligible use of ARPA funds based upon the guidance made available by the U.S. Treasury Dept. Additionally, the Commission has given consideration to various other factors, including but not limited to, the proposal's ability to present a clear plan to accomplish a sustainable project or outcome which will be of commensurate value to the citizens of Christian County for the investment proposed.

Request is:  Approved in the amount of: \$ 125,643.00  
 NOT an eligible use of County ARPA Funds  
 Being held for future consideration

Notes:

This project includes cleaning of the duct work for the following County owned structures:  
 Historic Courthouse  
 Justice Center & Jail  
 HR Building  
 Resource Management Building  
 Common I & Common II Road Barns

This use of ARPA funds is considered an eligible preventative measure in congregate settings (1.4).

This determination was made by the Christian County Commission at a scheduled and noticed public hearing held on this 13th day of January, 2022.

absent  
 Ralph Phillips  
 Presiding Commissioner

Hosea Bilyeu 1-14-22  
 Hosea Bilyeu  
 Western Commissioner

Lynn Morris  
 Lynn Morris  
 Eastern Commissioner